Summer 2021 - Internship Opportunity

The Center for Health Policy Research (CHPR) is seeking an intern to assist with a statewide evaluation project focused on tobacco control in California. This internship will focus on community outreach, qualitative and quantitative data collection and analysis, and reporting. Through this internship, under the supervision and guidance of evaluation members, students will build relationships with community partners and assist in conducting and analyzing data from interviews and surveys.

Project Description
UCLA CHPR has been contracted by the state of California Tobacco Control Program (CTCP) to conduct an evaluation of their Priority Population Initiative (PPI). The PPI focuses on reducing tobacco-related disparities among five priority populations (African American/Black, Asian/Pacific Islander, Hispanic/Latino, LGBTQ+, and rural communities). This five-year statewide evaluation aims to assess the overall effectiveness of the PPI in promoting the adoption and implementation of policy and systems change, community engagements, and partnerships for policy and systems change efforts. This evaluation employs multiple qualitative and quantitative methods, using several available and relevant data sets, as well as newly collected data, and involves complex modeling techniques and impact analyses. This evaluation is a multiple year project, therefore, students have the opportunity to extend their internship for a second academic quarter.

Student’s Responsibilities
We are seeking interns who wish to gain experience in the collection and analysis of both qualitative and quantitative data for this evaluation. This project is entirely remote and will allow flexibility to work from locations convenient to the student. The interns will work closely with the evaluation team to carry out project activities. Approximately 50%-75% of the student’s time (4-6 hours per week) will be spent communicating with participants and participating in data collection and analysis. The other 2-4 hours per week will be spent participating in team work that includes project meetings, and evaluation planning. Overall, assignments may vary depending on the stage of the evaluation and needs of the team. Through this internship you will have the opportunity to be trained in evaluation methods and learn skills including but not limited to: participant recruitment methods, data management, interview skills, quantitative and qualitative data analysis techniques, qualitative data software use (Atlas.ti) and many more.

Internship Time Commitment
This internship is unpaid, and will require 10-20 hours of work per week. The internship will begin late June and last until the beginning of UCLA’s Fall quarter, with opportunities to continue into the academic year. The internship will be remote, at least until late summer.

Preferred Skills
- Good communication and interpersonal skills
- Strong organizational skills
- Demonstrated ability to synthesize information
- Familiarity with conducting interviews
- Familiarity with qualitative or quantitative data analytical methods
- Familiarity with work involving any of the five priority populations: African American/Black, Asian/Pacific Islander, Hispanic/Latino, LGBTQ+, and rural communities
**Goal**
We would like to give students a hands-on data collection and analysis experience and provide insight into how this type of evaluation is planned and conducted. Throughout this project there will be opportunities to work with both qualitative and quantitative data. There may also be some opportunities for data reporting and presentation (based on student skills and interests). Working remotely with CHPR, students will have the opportunity to work with and receive mentorship from UCLA staff and faculty in the field of Public Health and Health Policy.

**How to Apply**
Interested applicants should email a resume and statement of interest to the evaluation coordinator, Judy Riviere, at judyriviere@ucla.edu.