EMPLOYMENT OPPORTUNITY

Survey Methodology and Data Quality Manager
(Survey Researcher 4)
Req# 36854

The UCLA Center for Health Policy Research (the Center) has an outstanding opportunity for Survey Methodology and Data Quality Manager. The Center, which was established in 1994, is based in the School of Public Health and is the premier source of health policy information for California. The Center is one of the nation's leading health policy research centers and the premier source of health policy information for California.

Responsibilities:

Under the direction of the Principal Investigator and Director of the California Health Interview Survey (CHIS), the Data Quality and Survey Methodology Manager will have primary responsibility for CHIS survey methodology and for ensuring CHIS data quality. CHIS is one of the nation's largest ongoing health surveys and is conducted by the UCLA Center for Health Policy Research in collaboration with the California Department of Public Health, California Department of Health Care Services, and the Public Health Institute. The incumbent may also consult on related issues for other surveys conducted and used at the UCLA Center for Health Policy Research. Responsible for developing and assessing survey methodologies for CHIS, initiating methodological research projects that evaluate and improve data quality, providing technical assistance to CHIS users, and assist with post-survey data production activities, including weighting and imputation and the evaluation of weights and imputation methods. Collaborate and consult with survey Principal Investigators, Co-Investigators, Director and other representatives from federal, state and local public health agencies, and private research organizations on the validity of survey results and quality control issues, the improvement of the overall survey methodology, and planning changes to survey methodology for future CHIS cycles. The incumbent will also collaborate with statisticians from survey subcontractors on the development of data quality strategies and post-survey statistical activities. Supervise research and technical assistance staff, collaborate with statisticians and statistical consultants/programmers on issues of statistical design, data analysis, and other data and estimate issues. Author and co-author methodology reports, technical documents and peer-reviewed journal articles and update and maintain the data quality section on the CHIS website as needed. Encouraged to explore external collaborative projects and external funding for methodological studies.
Qualifications:

• Graduate degree in survey methodology, social science or related field. REQUIRED
• Demonstrated experience working with complex surveys and large data sets. REQUIRED
• Experienced in survey data production, weighting, imputation, response rate calculation, variable construction, data file management, technical documentation and quality control. REQUIRED
• Excellent writing and analytical skills and oral presentation skills. REQUIRED
• Demonstrated knowledge of statistical methods and data collection techniques related to the administration of survey projects. REQUIRED
• Excellent computer skills in statistical programming (SAS, SUDAAN, Stata, SPSS), data management and other document processing programs. REQUIRED
• Previous supervisory experience, including demonstrated ability to develop, plan and direct the work of various levels of support staff and to provide technical advice and supervision, problem resolution, and review of and feed-back on quality of work. REQUIRED
• Demonstrated ability to work as a team member and to take initiative. REQUIRED
• PhD in survey methodology, social science or related field. PREFERRED

Other Details:


How to Apply: https://hr.mycareer.ucla.edu search for Requisition #36854.