
EMPLOYMENT OPPORTUNITY

Graduate Student Researcher

The UCLA Center for Health Policy Research is preparing a research proposal to evaluate promising practices in Los Angeles that improve mental health and other outcomes among diverse older adults who have been impacted by the COVID-19 epidemic. We are seeking a graduate student researcher (GSR), preferably with work study funding, to assist with the background literature research and support in drafting the proposal.

Responsibilities:

- Search the published and gray literature for research on the promising practices identified
- Draft summaries of the literature that can be used in the proposal
- Help identify survey questions and draft a potential questionnaire to be used in a study
- Assist with building a reference list using Zotero, Endnote, or similar software
- Provide assistance in collecting letters of support and other supporting information for the proposal

Qualifications:

- Professional or academic background in public health, public policy, or related social science field.
- Excellent writing and research skills.
- Knowledge of community health interventions and evaluation.
- Strong organizational skills to manage competing priorities and deadlines.
- Familiarity with an online reference manager (Zotero or EndNoteWeb), academic search tools (e.g. PubMed), and standard office software (Word, Excel), etc.

Other Details:

Position is 24% time for Fall quarter. Pay is dependent upon qualifications and experience.

How to Apply:

Please submit your cover letter and resume to Kathryn Kietzman, PhD kietzman@ucla.edu. Applications will be accepted until position is filled.